

List of Duties

Maid of Honor

Being chosen as someone's maid of honor is considered a great, well, honor. Yes, it is a daunting task and it might feel as if the bride is expecting too much from you. **Remember this:** She has chosen you because she trusts you fully to help her have the fairytale wedding that she has always dreamed of. She wants you to be part of her happiness and making her happily-ever-after happen. It is a massive compliment!

A quick note: A **maid** of honor is a lady who has never been married. A **matron** of honor is married. If the person is widowed or divorced, you may ask her what she is comfortable with being called.

Brides choose their sisters or best friends for this role, but recently, other family members like cousins, aunts or even mothers have also been chosen by brides.

The following is a list of duties performed by the maid or matron of honor. The bride may choose to eliminate some of the things. If she hires a wedding planner, some of these tasks will be delegated to the planner.

♥ Before the Wedding Day ♥

- ✓ Be available for the bride at all times.
- ✓ Be with her when she chooses her wedding dress – she will need your advice and opinion
- ✓ Attend her dress fittings
- ✓ Help her find suppliers and vendors for the wedding and go with her to meetings and appointments with them
- ✓ Help her to address envelopes or get the e-mail addresses of guests to e-mail invitations. Alternatively, you can help her set up a wedding website or Facebook page for the wedding.
- ✓ Go with her to cake and menu tastings
- ✓ Help her stick to her budget!
- ✓ Assist her in handling suppliers and vendor contracts
- ✓ Manage the bridal party – delegate tasks where needed, help them choose and buy outfits and accessories, organize accommodation for wedding party members who live far away, organize hair and make-up trials and bookings for the women, transport, etc.
- ✓ Help the bride to trial and book her hair and make-up artists
- ✓ Help her to pick accessories and wedding attire like shoes and her veil.

- ✓ Help her to manage the guest RSVPs and guest list
 - ✓ Research things for her if there is something that she is unsure of
 - ✓ Be the information point - know all the fine details of the wedding as well as the registry in case guests want to know something
 - ✓ Help to host a bridal shower and bachelorette party for the bride
 - ✓ Assist in organizing the engagement party and rehearsal dinner
 - ✓ Help the bride to confirm bookings - make a master checklist to ensure that nothing has been left out
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♥ On the Wedding Day ♥

Before the Ceremony

- ✓ See that the bride eats a decent breakfast and that she stays hydrated
- ✓ Memorize the wedding day schedule and all the details - also make copies for everyone who needs to be on schedule for something, like the bridal party and suppliers or vendors
- ✓ Have a bridal emergency kit ready for the bride, just in case
- ✓ Make sure that you have all of the vendors' and suppliers' contact details at hand, also have backup suppliers and vendors in place
- ✓ Make sure the bride is comfortable and calm, and hydrated!

- ✓ Get ready with the bride and bridal party - make sure all of the bridesmaids are on schedule with their hair and make-up
- ✓ Escort the bride to her father before the ceremony begins

During the Ceremony

- ✓ Arrange the bride's veil and train before she walks down the aisle
- ✓ Make sure all of the wedding party members are present and ready to walk
- ✓ Make sure that the bride has a small purse with necessities like lip-gloss and tampons, etc. - this should be with the bride's mother
- ✓ Hold the bride's bouquet when the bride and groom are exchanging vows
- ✓ Hold the groom's ring and give it to the bride when they are ready to exchange rings
- ✓ Make sure that the unity candles or sand are in place and ready - ensure that there is a lighter or matches
- ✓ If necessary, sign the register as a witness along with the best man

After the Ceremony

- ✓ Make sure that the bride and groom are ready to walk out and be met by confetti and guests
- ✓ The wedding party members should be paired up when walking out (guests should already be outside) - a bridesmaid with a groomsman, mother and father of the bride and mother and father of the groom, together with the maid of honor and best man, with the bride and groom following last
- ✓ Leave with the bridal party for the photo session during cocktail hour - check that all wedding party members are there

At the Reception

- ✓ Get ready to be announced with the best man upon entering the reception venue
- ✓ Assist the bride when she sits down at the bridal table
- ✓ Ask the bride and groom if you and a bridesmaid or the best man can dish up for them if it is a buffet - most bridal couples prefer to dish up their own dinner though

- ✓ Help the bride in the restroom - hold her dress when she goes to the toilet and help her to touch up her make-up - this is where the purse comes in handy
- ✓ Help the bride with her train and veil before she dances - most wedding dresses have a tiny button at the back on which you can lift up and fasten the train of the dress. If it doesn't have one or it broke, make sure you have a bunch of safety pins with you and fix it in the bathroom