# Wedding Checklist

#### **LEGALITIES**

- Wedding Contract
- Name Changing Forms
- Marriage License
- Newspaper Announcement
- Update Policies
- Find a Pastor/Officiant

#### **FAMILY & FRIENDS**

- Announce Engagement
- Throw Engagement Party
- Family Budget Meeting
- Create Guest List
- Choose Wedding Party
- Rehearsal Dinner

#### **FLOWERS & DECOR**

- Bridal Bouquet
- Bridesmaids' Bouquets
- Corsages
- Boutonnieres/Buttonholes
- Altar Flower Arrangements
- Pew Flowers
- Petals down Aisle
- Petals for tossing
- Reception Flowers
- Cake Table Flowers
- Bouquet for Throwing
- Ceremony Décor
- Reception Décor

### OUTFITS & ATTIRE

- Find a Dress and Shoes
- Veil and Garter
- Bridal Lingerie
- Bridal Jewelry
- Bridal Shawl or Bolero
- Bridesmaids' Dresses and Shoes
- Groom's Suit and Shoes
- Groomsmen's Suits and Shoes
- Parents of the Bride Outfits
- Parents of the Groom Outfits
- Going Away Outfit
- Honeymoon Clothes
- Fittings, adjustments and alterations
- Gown preservation
- Dry Cleaning costs
- Flower Girl and Ring Bearer Outfits
- Accessories

#### **CEREMONY**

- Venue + venue fee
- Chair rental
- Shading/tent rental
- Altar and registration table
- Ring pillow
- Unity candle/sand
- Transportation
- Readings & Scripture
- Traditions

## Wedding Checklist

#### RECEPTION

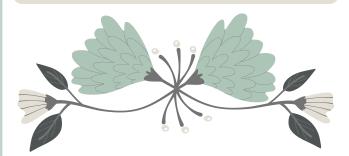
- Transportation
- Venue + venue fee
- Tables & chairs
- Cutlery, Crockery & Glassware
- Table Linen
- Catering/Food
- Beverages/Bar Hire
- Wine Table
- Wine & Champagne
- Waiters & Bartenders
- Gift Table
- Cake + Cake Table
- Cake Knife & Lifter
- DJ, Sound & Lighting
- Dance Floor
- Table Décor & Flowers
- Other décor and flowers
- Childcare/Babysitter
- Children's Table
- Entertainment

#### **STATIONERY**

- Save the Dates
- Invitations + envelopes
- RSVP cards + envelopes
- Postage stamps
- Calligraphy
- Order of Service/Programs
- Name Cards/Escort Cards
- Seating Chart
- Thank You Cards/Favor Cards
- Menus + Table numbers
- Guest Book

#### LINEN & FURNITURE

- Tablecloths
- Overlays
- Table runners
- Napkins
- Chair Covers
- Sashes
- Furniture
- Bride & Groom's Chairs
- Bridal Table
- Lounge Chairs
- Cocktail Tables
- Buffet Table
- Backdrops
- Venue Draping
- Bridal Table Draping



#### **GIFTS & FAVORS**

- Guest Favors
- Bridal Party Gifts
- Groom's Gift
- Bride's Gift
- Gift Registry
- Wedding Rings

#### **VENUE**

- Choose Ceremony Venue
- Choose Reception Venue
- Wedding Theme/Look

Wedding Checklist

#### **PHOTOGRAPHY**

- Engagement Shoot
- Engagement Photos
- Bridal Album
- Bridal Portraits
- Ceremony Photos
- Reception Photos
- Guest Photos
- Additional Discs and DVD's
- Videographer
- Photo wishlist/checklist
- Photo booth hire + props

#### **OTHER**

- Accommodation
- Hotel Guests Welcome Bags
- Wedding Website
- Wedding Entertainment
- Lawn Games
- Bridal Beauty Routine
- DIY List for wedding
- Cake Topper
- No-Slip Heel Covers (for shoes)
- Bridal Emergency Kit
- Day of Wedding Schedule
- No-Play Wedding music list
- Makeup and Hair Trials
- Wedding Plan-B (in case of rain)
- Transportation/Travel
- Tipping money for suppliers
- Backup suppliers
- Snacks and water

### ADDITIONAL ITEMS + NOTES

